



---

# TVHS BAND & COLOR GUARD HANDBOOK

---

2018 - 2019

"The more you give, the more you get, the more you get, the more you have to give, what are YOU willing to give?"

- Dr. Tim Lautzenheiser

MAY 2018

TEMECULA VALLEY HIGH SCHOOL GOLDEN VALLEY REGIMENT  
31555 Rancho Vista Road, Temecula, CA 92592

# TEMECULA VALLEY HIGH SCHOOL BAND AND COLOR GUARD HANDBOOK

## Table of Contents

Introduction .....	2
Philosophy / Mission Statement .....	2
Definition of Ensembles .....	3
Chain of Command .....	4
Student Leadership Responsibilities: .....	4
Policies .....	5
1. Attendance / Punctuality .....	5
2. Code of Ethics.....	6
3. Uniform Code.....	7
4. Rehearsal Code .....	7
5. Traveling .....	7
6. Professionalism .....	8
7. Performance Assessment .....	8
8. The Band Room/ Facilities.....	8
9. Equipment Responsibilities .....	9
10. Uniform Care.....	10
11. Fundraising.....	10
12. Letter Policy .....	11
TVHS BAND & COLOR GUARD HANDBOOK AGREEMENT .....	12

# Introduction

It is the intent of this handbook to explain the elements of the band program and responsibilities of all of its members. It is important that we understand our respective positions and that we share a common goal in order for in organization to be vital. That goal is excellence in all aspects of the program. It can only be achieved with complete cooperation on the part of everyone involved.

## *Philosophy / Mission Statement*

Performing ensembles like the marching band, concert bands, winter guard and drum lines are an integral part of TVHS and are recognized as a school organization. It is open to all students enrolled in Band, Percussion and Color Guard classes, or enrolling in our groups as an extra-curricular activity. Any student who becomes a member of the band program does so because they wish to become better performers as well as good citizens, they are interested in giving service to the high school through performance and always promoting and enhancing the dignity and reputation of the organization through hard work, dedication, respecting tradition, school culture while cultivating a family atmosphere on and off school premise.

Students learn many things by participating in a high school band program. Some of them are not necessarily about music. It is the goal of this program to help students learn about commitment, responsibility, dependability, and punctuality in the process of teaching them how to play and perform music as an ensemble.

# Definition of Ensembles

**The Golden Valley Regiment:** The fall season is one of the most spectacular and interesting time of year for the band program. The Marching Band plays for all football games (pregame, halftime shows, and stand tunes during the game), field show competitions and the Temecula Christmas Parade. Other performances may occur throughout the school year and the students of the Golden Valley Regiment are expected to participate. The marching band is a part of the 6<sup>th</sup> period Advanced Band, Percussion and Color Guard class in the fall semester.

**Intermediate/Concert Band:** The Fall Concert Band is open to all students at TVHS regardless of audition. Group members are expected to endeavor toward the acquisition of knowledge of various forms, styles, and eras of music through their own daily practices as well as the large group rehearsals in the spring. The musical concepts covered in classes are most often represented in the performances scheduled for this group. The performances generally include, but are not limited to: Winter and Spring concerts, Spring Band Festival, after school performances at school events and Graduation. These performances are the culmination of the course objectives.

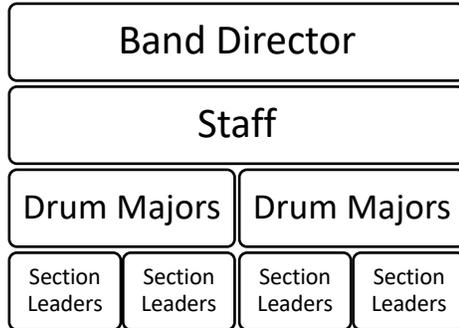
**Advanced Band/Wind Ensemble:** The Wind Ensemble is comprised of the more advanced musicians at TVHS. This band studies advanced musical compositions as well as traditional literature. The Wind Ensemble performs several concerts throughout the school year at both on and off campus locations. Membership is by audition or at the director's invitation.

**Winter Drum line:** The Winter Drum Line ensemble is open to any TVHS student to audition. The Winter Drum Line is a branch ensemble from the marching band. The ensemble performs several competitions and exhibitions throughout the spring season.

**Winter Guard:** The Winter Guard is open to any TVHS Color Guard student with prior experience. Members of this group are expected to apply themselves toward excellence in visual performance. These performances include, but are not limited to dance and equipment work based on predetermined themes. The ensemble performs several competitions and exhibitions throughout the spring season.

# Chain of Command

The following chain of command covers: The Golden Valley Regiment, Winter Drum Line, Winter Guard, Color Guard, Concert Band and Wind Ensemble:



## *Student Leadership Responsibilities:*

**Drum Major(s):** Serves as the governing student leader for all public performances most often involving conducting and the delivering of commands from a member of the band staff. It is common practice that a drum major is chosen through an audition / interview and attends a director recommended leadership camp.

**Secretary/Librarian:** Responsible for taking student attendance at each marching band rehearsal and performance. Other duties include organization and operation of the music library, maintain a current and accurate inventory of music, recordings, and equipment.

**Captains/Section Leaders:** Serves as rehearsal leader for small group practicing and acts as the role model for his/her section both on and off the field. There are 5 captain positions: Front Ensemble, Battery Percussion, Color guard, Woodwind and Brass.

# Policies

## *1. Attendance / Punctuality*

All members in the band organizations must attend all rehearsals and performances. Absence from any rehearsal or performance must be covered by a **written/parent e-mail excuse presented to the band director BEFORE the rehearsal or two weeks prior to a performance.**

Schedules are posted well in advance on our website [www.tvhsband.com](http://www.tvhsband.com). Keep in mind that excuses are at the director's discretion, they are usually granted in the case of illness, serious unavoidable conflict, or emergency. Work, social activities, family events and other similar conflicts must be avoided by making all parties to whom one is responsible well aware of the rehearsal/performance schedule for the year to which he/she has made a commitment.

This is in the best possible interest of all members of the organization. Excuses should be dated and contain your name, date to be excused, reason for the excuse, and your parent or guardian's signature. The director will then determine if the student's excuse is valid or not. Punctuality to all rehearsals and performances is a vital part of our success.

Members should arrive at least 10 minutes prior to the start of any activity and be in their assigned places with all needed materials at the starting time.

*\*Absence from rehearsal during the week of a performance, regardless of an excused or not, may result in that student not performing in the next performance. This is not necessarily a punishment but the natural consequence of not being prepared for a successful performance.*

### **Afternoon Rehearsals and Evening Performances**

The Golden Valley Regiment rehearses Mondays 2:30 p.m.- 4 p.m., Tuesdays and Thursdays 2:30 p.m.- 6 p.m. and Saturdays 8:30 a.m.-12 p.m. By visiting [www.tvhsband.com](http://www.tvhsband.com) students and parents can get updated times and dates for rehearsals and performances. After Saturday practices students will have an opportunity to eat something, load their instruments and equipment onto the truck and bus and depart for that day's competition. On Friday nights, the Golden Valley Regiment participates at all home football games. Students will have rehearsal before each football game starting at 5 p.m. on the practice field before attending the game.

It is imperative that all students attend all rehearsals and performances. When students are missing, they are not learning. Additionally, they are missing out on valuable information and performance experience. Worst of all, when parts are not being played and positions are not being filled, everyone notices. **All performances and rehearsals are an integral part of a complete musical experience and education.**

## *2. Code of Ethics*

You are representing yourself, your school, and your community when you are with the Golden Valley Regiment and the other TVHS performance ensembles. Collectively, we must establish a tradition of distinction, honor, and pride. The following code must be adhered to and supported at all times.

**You must act in accordance with established laws of the state and the rules of Temecula Valley High School.**

- A. **Students MUST remain academically eligible throughout the year!** A student must maintain a 2.0 and have no more than 1 F in order to perform. This status is established ONLY by the grades submitted at each grading period - report card grade and progress report grades. If a student is ineligible based on these grades that student will REMAIN ineligible until a grade change form is approved by administration.
- B. Students must adhere to the CIF Code of Conduct:
  - 1. Place academic achievement as the highest priority.
  - 2. Show respect for teammates (band members), opponents, officials and coaches.
  - 3. Respect the integrity and judgment of game officials (and judges).
  - 4. Exhibit fair play, sportsmanship and proper conduct on and off the playing field (and stage).
  - 5. Maintain a high level of safety awareness.
  - 6. Refrain from the use of profanity, vulgarity and other offensive language and gestures.
  - 7. Adhere to the established rules and standards of the game to be played (or performances).
  - 8. Respect all equipment and use it safely and appropriately.
  - 9. Refrain from the use of alcohol, tobacco, illegal and non-prescriptive drugs, anabolic steroids or any substance to increase physical development or performance that is not approved by the United States Food and Drug Administration, Surgeon General of the United States or American Medical Association.
  - 10. Know and follow all state, section and school athletic rules and regulations as they pertain to eligibility and sports participation. See # 1.
  - 11. Win with character, lose with dignity.

### *3. Uniform Code*

A. You are to care for and wear the uniform appropriately on and off the performance field. No jewelry, make up (with the exception of Guard) or sunglasses should be worn with the uniform.

B. Certain actions in uniform will cause a loss of respect by those that view it. Even actions that may seem somewhat innocent or harmless truly do make a difference. Therefore, there is to be **NO eating, gum chewing, cursing, running, horseplay, or public displays of affection in uniform.**

C. Always travel in groups of two or more when in uniform. We are part of a team of musicians and as a part of a team we enjoy the luxury of never having to walk alone. We support one another and our strength comes from within.

### *4. Rehearsal Code*

- A. It is important that rehearsal be handled as a performance. Practicing with the desire, intensity, and focus of a performance is the only way to develop the level of excellence and endurance needed for excellence in performance.
- B. It is important that you are prepared both physically and mentally for all rehearsals. Be punctual and ready to rehearse at the first instruction.
- C. Commands are absolute! Do not leave a given command position unless instructed to do so by the director, staff member or Drum Major(s). Rehearsal is not over until dismissal, whether formal or informal.
- D. Be supportive of each other. Discreet assistance is appreciated. Be consistent and **maintain a positive attitude**. Frustrations will occasionally occur. Handle them professionally (not emotionally) or seek the assistance of an instructor, section leader or the Drum Major(s). Most often frustrations are not directly associated with you personally as their source, so when possible analyze your situation as objectively as possible. Remember that we are all on the same side working, toward the same goal.

### *5. Traveling*

- A. Be punctual and prepared.
- B. Assist with the loading and unloading of your instrument and other equipment to and from the truck. Help fellow band members and Band Booster Parents in the traveling process. Always help with general cleanup of the band room, buses, and any other facilities that may have been used. Students WILL NOT be dismissed after a football game or band competition until the equipment is put away and the room clean.
- C. Be courteous to those around you. Be silent until instructions are complete. During any trip, music and other noise should be kept at a moderate level during travel. There should be no screaming. This

must be monitored by the bus driver, chaperones, and band staff.  
Support their decisions.

- D. Members are responsible for any valuables left on the bus.

## ***6. Professionalism***

- A. Generally speaking, pride in yourself and your organization as well as courtesy to others will earn the respect of your peers as well as all who see you. While the band is in the stands during competition, stay fairly quiet while other bands are performing. Watch the show, as you would like to be watched, with courtesy and respect.
- B. When awards are announced, clap for all bands. Keep up the spirit. Accept our result graciously, regardless of the outcome.
- C. Stand at attention for the national anthem.

## ***7. Performance Assessment***

Students will be assessed periodically on their knowledge of the marching band music and drill. If any student demonstrates drill or music that is unsatisfactory, that student may be asked not to participate in performance(s) until his/her knowledge of the drill or music is at or above satisfactory. This is necessary to guarantee the safety of all students on the field and holding students accountable for their participation in this activity.

- A. Students will be expected to have the music for the National Anthem, Alma Mater, the Fight Song and various pep tunes memorized before the first football game.
- B. Students will be tested as individuals/groups on their understanding of drill sets and formations in the marching band show.
- C. Students will be assessed on their accurate memorization and musicianship skills playing the performance music.

## ***8. The Band Room / Facilities***

Our music program uses many TVHS facilities. These facilities include: the band room, practice and storage rooms, theater, stadium and the practice field. Any students using these facilities are expected to conduct themselves appropriately and use these areas to further their music education.

**Rehearsal Areas** – Band/Choral Rooms and theater.

- **No Food or Drink!!!** ONLY Water.
- **Clean Up** - Leave the area better than you found it.
- **No Horseplay** – To guarantee a safe learning environment for everyone. No trick skating/biking during marching season please.
- **Equipment** – Students will only be permitted to use school equipment that is issued to them other than their personal instruments.
- **Music Lockers** – Students needing a locker for their instrument will be assigned

one by the director appropriate for the sized instrument. Music Lockers are used for instruments, music, and anything related to the student's music education. Music Lockers are not to be used as a school locker and should not have the following items in them: Clothes, Shoes, Jackets, etc. (the exception being rehearsal clothes and gear)

- School Books (it is not the responsibility of the director to keep the room unlocked between classes so that you can get your books)
- Electronic devices
- Food or Drink (this includes empty or full containers)

Students who choose not to follow these facility guidelines will have their privileges revoked and may face administrative referral.

## ***9. Equipment Responsibilities***

The regulations that follow pertain to all school-owned instruments and equipment. The school has provided, in some cases, quality instruments that are used by the students at little to no cost. It is the obligation of the student to be completely responsible for the care and cleaning of their instrument. Any repairs that the school will not cover are due to student negligence. Expenses from unavoidable accidents, repairs, maintenance or wear due to continual usage will need to be shared with the borrowing student and the school. Any student that needs to use a school instrument and plans on taking said instrument home must fill out an Instrument Loan form to be signed by both the student and his/her parent/guardian to be returned to the director before the instrument can be relinquished to the student. \*See Maintenance Agreement for District Owned Musical Instruments for details.

1. All instruments must be stored in assigned places in the Music Lockers.
2. Each instrument must be kept in a cleaned condition and in working order. (periodic inspections will be made.)
3. Each instrument must be placed in the case and latches must be fastened.
4. All percussion instruments must be maintained in a clean and workable condition and must be stored in a percussion cabinet. Drumheads, mallets, etc. will be replaced only if broken through normal usage. Percussion students will provide his or her own sticks for practice at home and performances.
5. The student is responsible for any damage caused by leaving the instrument unattended or not maintaining the equipment properly.

Flags, poles, sabers, and rifles must be maintained in the following manner:

1. Each member is responsible for the storage of his or her equipment in the facilities provided.
2. No equipment can be exchanged or used by anyone not assigned to that piece.
3. Members will be held responsible for any lost or damaged equipment.
4. Flagpoles must have protective caps on both ends.
5. Rifles and sabers will also be protectively taped where deemed appropriate by the instructional staff.

## 10. *Uniform Care*

1. The uniform should be cleaned and pressed when it is returned at the end of the season. You have been issued a top-quality uniform, let's keep it in the best possible condition.
2. Uniforms will be issued to band members during band camp. Uniforms will be returned after the Christmas Parade at the end of the first semester. The date and time will be announced closer to the collection.
3. Plumes will be kept at school and issued to students at performances.
4. No alterations will be made without the permission of the band director or the uniform chairperson's approval.
5. To retain shape, hang uniforms on hangers provided.
6. Uniforms should be kept in a plastic or garment bag and stored in the band room.
7. No uniforms or pants of uniforms should be kept lying around the band room, school, bus, etc.
8. You will be responsible for all issued uniform parts and expected to replace fully any parts damaged beyond normal wear or unavoidable accident.

THE BAND IS ONLY AS SHARP AS ITS UNIFORMS. IT ONLY TAKES ONE POORLY KEPT UNIFORM TO HURT THE ENTIRE BAND AND ITS REPUTATION!

## 11. *Fundraising*

This activity provides a wonderful experience for every student. The Golden Valley Regiment and Winter Programs are only able to operate at our level of excellence because of the funding efforts of ALL band families and our Band Booster Board.

While we do not charge fees and NO individual student will be penalized for an inability to make donations, we cannot operate without the financial support of **each** member through donations and various fundraisers throughout the year. The money raised through fundraisers is used to cover the costs for the purchase of new instruments, music, drill, staff salaries, transportation, performance fees and many other items needed for the band to function.

We hold various fundraisers throughout the school year. It is expected and encouraged that ALL students will participate in ALL fundraisers. Participating in various fundraisers over the year will benefit the organization as a whole.

For more information on upcoming fundraisers that you and your parents should be aware of, please visit the TVHS Band website at [www.tvhsband.com](http://www.tvhsband.com).

## 12. Letter Policy

### **VARSITY LETTER REQUIREMENTS:**

First year: Official varsity letter on jacket

Second year: GVR special pin #1, and all-star patch on jacket or sweatshirt

Third year: GVR special pin #2, and second all-star patch on jacket or sweatshirt

Fourth year: GVR special pin #3, third patch, & commemorative plaque

### *Basic Requirements to qualify for a Varsity Letter, students must FIRST:*

- Maintain an A average in Band/Guard/ Percussion class for two semesters.
- Maintain a 2.0 GPA and stay eligible to perform
- Participate in fundraisers relating to your specific ensemble.
- Participate in games, competitions, parades, contests, and festivals.
- Have no outstanding uniform or music charges.
- Have no excessive amount EXCUSED absences from rehearsals
- Have NO UNEXCUSED absences from a performance

### **100 points = to achieve a letter, each calendar year, points cannot be accrued.**

\_\_\_50 - Marching Band - all season, all donations paid (no performances missed)

\_\_\_25 - Winter drumline/winter guard- all season, all donations paid

\_\_\_10 - Concert attendance of a professional or semi-professional orchestra/band/dance group (may be used a maximum of one time per semester, turn in program)

\_\_\_5 - Concert attendance of a community band or TVHS feeder program- Valley winds, jazz at the MERC, TMS/MMS concert, etc. (may be used a maximum of two times per semester, turn in program)

\_\_\_5 - Participation in fundraisers: meet minimum sales amount set by boosters (Sphere Letters, Butter Braids, See's Candy, W.F. Chocolate, trees, etc.)

\_\_\_5 - Basketball band attendance to play at a boys/girl's game during the spring (maximum of 20 points earned, then it goes to community service hrs.)

\_\_\_5 - Student volunteer at the SCSBOA Festival

\_\_\_10 - Be chosen/elected to a student leadership position AND fulfill all duties

\_\_\_20 - Membership in a community band or solo & ensemble festivals.

\_\_\_10 - Play all 12 major scales in one octave in under two minutes.

\_\_\_5 - Challenge a chair above you and win, or an extra technical exercise if only one in section or already 1<sup>st</sup> chair (exercise must be approved by Mr. Cowee). (May only be used a maximum of 2 times for 10 pts.)

*\* Excused absences fall into 2 categories: family emergency (funeral, family member gravely ill) and serious personal illness.*

*\*\* The following will NOT be excused toward earning a letter: family vacation, family reunions, tickets to shows/concerts, work, school work (the ONLY exception is the school board meeting required for 12<sup>th</sup> grade government class), birthdays and birthday parties, routine doctor/dentist appointments, outside activities (youth sports, activities, study groups. Schedule these things on a non-rehearsal/performance day).*

# TVHS BAND & COLOR GUARD HANDBOOK AGREEMENT

I, \_\_\_\_\_ have read and fully  
Student's First and Last Name (Print)

understand the policies and expectations of the TVHS Band and Color Guard Handbook. I accept the responsibility as a participating member of the marching band and all expectations that go with it.

I agree to, and understand, all policies including:

1. Attendance policy
2. Code of Ethics
3. Uniform Policy
4. Rehearsal Policy
5. Traveling Policy
6. Professionalism Policy
7. Performance Assessment
8. Facilities policy
9. Equipment Policy
10. Uniform Policy
11. Fundraising Policy
12. Letter Policy

Student's Signature

\_\_\_\_\_  
(Please Write)

Parent/Guardian Name

\_\_\_\_\_  
(Please Print)

Parent/Guardian Signature

\_\_\_\_\_  
(Please Write)

Please sign and return the Handbook Agreement form to Mr. Cowee. You will not perform until this is signed and turned in.